



**North East Rottweiler Rescue & Referral, Inc.**  
*Rescuing & Rehoming Rottweilers Since 1998*

PO Box 510  
Portsmouth, RI 02871

Phone: (866) 392-0102  
Web: [www.rottrescue.org](http://www.rottrescue.org)



North East Rottweiler Rescue & Referral, Inc. Volunteer Application & Liability Waiver

**A. Personal Information**

Name \_\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone Number \_\_\_\_\_

Will you accept a collect call from us? \_\_\_\_\_

E-Mail Address \_\_\_\_\_

What experience or special training would qualify you as a NERR&R, Inc. volunteer?

Why have you chosen Rottweiler Rescue?

Do you currently own Rottweilers? Please list names/ages/sex

What activities do you participate in with your Rottweilers?

What Services can you provide to NERR&R, Inc.?

- \_\_\_ Office, Secretarial (please specify) \_\_\_\_\_
- \_\_\_ Staffing Educational Booths
- \_\_\_ Transportation - specify locale, type vehicle, distance \_\_\_\_\_
- \_\_\_ Training
- \_\_\_ Grooming
- \_\_\_ Home Checks/Follow up visits - specify area \_\_\_\_\_
- \_\_\_ Checking References
- \_\_\_ Interviewing Applicants for Foster, Adoption, Volunteer
- \_\_\_ Returning Phone Calls
- \_\_\_ Evaluating/Photographing Dogs for Adoption
- \_\_\_ Visiting Shelters
- \_\_\_ Desktop Publishing
- \_\_\_ Foster Care
- \_\_\_ Veterinary Services/Tattoo Services
- \_\_\_ Other (specify)

Please list all training clubs, Humane Societies, or other organizations you belong to:

How did you hear about North East Rottweiler Rescue & Referral?

Current Employer Information:

May we call you at work?

May we call for a reference?

Please list three personal references (name, address, phone number)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**I have read NERR&R's philosophy and Policies page (attached) and I agree to act in accordance with them while representing NERR&R.**

**Thank you for applying to become a much-valued NERR&R, INC. volunteer!**

North East Rottweiler Rescue & Referral, Inc. Liability Waiver 2011  
PO Box 510  
Portsmouth, RI 02871

**A. Personal Information**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_ Alt. Phone (cell or pager) \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

**B. Liability Waiver**

I, \_\_\_\_\_, certify that the information provided on this form is true and correct. I understand that as a volunteer for NERR&R I provide my own automobile and health insurance, and hereby agree to not hold NERR&R, Inc. or any of its volunteers, associates or foster care providers liable for any physical, emotional or property damages that are a direct or indirect result of activities involved in the placement, transport, grooming, training or evaluating of Rottweilers in any way associated with NERR&R. This includes any and all activities I perform as a NERR&R volunteer.

I have read NERR&R's policies and code of conduct \_\_\_\_\_(init.) and agree to act in accordance with them while I am representing NERR&R. I understand the volunteer coordinator will notify me once I have been approved.

I understand NERR&R's Get Active campaign requires that I perform a minimum of two activities related to the rescue group during the calendar year.

\_\_\_\_\_  
Signature/Date  
This document valid Jan. 1, 2011 to Dec. 31, 2011

**After signing and initialing this document, please mail to:**

**North East Rottweiler Rescue & Referral Inc  
PO Box 6456  
Portland, ME 04102**

## **Statement of Operations & Policies**

### **Statement of Operations**

NERR&R's primary goals are rescuing and re-homing temperamentally sound Rottweilers and offering education and information about the breed relating to temperament, training, and responsible Rottweiler ownership.

Most NERR&R dogs come from regional animal control facilities within the eight state region (all of New England, and parts of NJ and NY) in which we operate. Depending on circumstances, NERR&R may accept a limited number of owner surrenders. Regardless, all dogs coming into our program are temperament tested and evaluated by trained NERR&R volunteers. We place our dogs as family members into pre-approved homes; we do not place dogs for the purposes of guarding. NERR&R does not accept aggressive dogs nor dogs with a known bite history. Since many of our dogs come from less than desirable situations, we do our best to ensure the dogs in our program will be treated properly for the rest of their lives. Our application process is detailed and generally takes two to four weeks to complete. After NERR&R receives an application to adopt, a volunteer conducts an initial telephone interview with the applicant. A volunteer telephones the applicant's veterinarian to ensure existing pets receive routine, regular veterinary care. Three personal references are also interviewed before a home check occurs.

Dogs passing the evaluation live with foster families for a minimum of two weeks. Foster families are critical to NERR&R's success. They help dogs that sometimes have spent prolonged stays in institutionalized environments gain ability, skills, and training to make good pets. Foster families provide the love and stability of a home, medical attention, some basic obedience, and TLC. Periodically, foster families fill out assessments of their foster dogs. Assessments track each dog's progress as it recovers from the stress of being in a shelter and helps match the dog with potential adopters.

Prior to being adopted, all NERR&R dogs are spayed or neutered, vaccinated, heartworm negative, and are tattooed or microchipped before being registered with Companion Animal Recovery (AKC), National Dog Registry, or similar agency. Whatever medical information we have on our dogs is given to the adoptive family. NERR&R's donation for adoption, \$150 to \$350, helps cover the cost of spaying or neutering, vaccinations, heartworm testing/treatment/preventative, and other treatment(s) the dog may need such as treatment for parasites or wounds.

Volunteers staff NERR&R. Generally, we have about 20 dogs in our program at one time. We also list Rottweilers from area humane agencies for adoption on our Website's Referral Page. We offer telephone consultation to all adopters of our dogs and to any Rottweiler owner seeking help on any number of issues.

NERR&R is a Massachusetts non-profit corporation with tax-exempt status under U.S. Internal Revenue Code section 501(c)(3).

## **Policies**

### **Intake**

1. An approved NERR&R volunteer will evaluate each dog prior to its being accepted into the program. Evaluation forms are provided by NERR&R and include testing for socialization, obedience, aggression, resource possession, etc.
2. Dogs are not accepted into the foster program without a temperament evaluation. Specific exceptions may be made by NERR&R officers for extraordinary situations (puppies, sick or injured dogs, etc). These dogs will be evaluated at later date before becoming available for adoption. Dogs failing the evaluation will be euthanized at the discretion of NERR&R's board of directors.
3. NERR&R will not consider a dog that has a reported bite incident or aggression problem. NERR&R also does not accept dogs that have been used as security or guard dogs. Exceptions will be made for dogs that are being brought in for the expressed purpose of euthanasia.
4. All dogs must be legally surrendered to NERR&R upon entering the program. NERR&R will provide a transfer of ownership form at time of surrender. The dogs must be physically transferred to an officer of NERR&R or a party specifically designated by an officer of NERR&R.
5. All surrendered dogs become the property of NERR&R and dogs must wear an NERR&R identification tag on its collar and permanent identification in the form of a microchip or tattoo on its body.
6. Before the surrender of a dog to NERR&R, a complete medical history for each dog is required from either from the shelter or owner.
7. Priority is always given to dogs in animal shelters. Owner surrenders will be considered as space or urgency designates.
8. NERR&R cannot accept stray dogs that have not gone through an animal control program. The dog must be declared "legally unowned" by an agency with the authority to do so.

### **Adoptions**

1. NERR&R re-homes Rottweilers in Connecticut, Massachusetts, New Hampshire, Rhode Island, Vermont, Southern Maine, Northern New Jersey and parts of Southeastern New York.
2. All prospective adopters must fill out NERR&R's adoption application. The application process consists of an interview with the applicant, a veterinary check, three personal reference checks and a homecheck. If the applicant rents or lives with family members, an additional check with the owner of the home will be made to ensure that Rottweilers are allowed on the property. NERR&R may also contact the applicant's local Animal Control Officer.
3. NERR&R reserves the right to refuse any adoption application for any reason.
4. Applications are approved by a team of volunteers. Applicants may not visit foster homes to meet dogs until after their adoption application is approved.

Applicants will receive an Education Packet and will be required to return a signed acknowledgement page indicating that they have read and understand the material.

5. NERR&R dogs are spayed or neutered prior to adoption. They are currently vaccinated, have been tested for parasites, and are on monthly heartworm preventative. Tattoos or implanted microchips have been applied for tracking purposes. NERR&R will disclose all known medical conditions, if any, as well as notify adopter of any and all medications that must be administered.
6. All adopters will sign a contract upon adoption.
7. NERR&R retains superior ownership of all dogs. If, for whatever reason, an adoption does not work, the dog is to be returned to NERR&R.
8. If NERR&R finds information contained in the application to be false, NERR&R retains the right to turn down the application or remove the animal from the adopter's premises without a refund of moneys paid.

## **Volunteers**

1. Volunteers are required to complete a volunteer application and sign a liability waiver stating that they have read and agreed to NERR&R policies. Volunteers will be required to renew their liability waiver annually.
2. A volunteer may not participate in any NERR&R activities until a signed volunteer waiver has been received by the Volunteer Coordinator. Volunteers and foster families are approved by the Volunteer and Foster Coordinators respectively.
3. NERR&R's Get Active campaign requires that volunteers perform a minimum of two activities related to the rescue group during the calendar year.
4. Foster families are approved in the same manner as adoptions. Families whose application is rejected will receive a letter stating the reason for rejection.
5. Authorized NERR&R agents will carry ID cards. These cards are to be presented when picking up, delivering, or evaluating a dog. This will ensure that NERR&R is not misrepresented and that dogs are not signed over to NERR&R erroneously or given to unauthorized parties.
6. NERR&R volunteers are required to use official NERR&R forms for all NERR&R business. Forms will be turned over to the appropriate coordinator in a timely manner.
7. Volunteers may not make public statements on behalf of NERR&R without prior approval of the board of directors.
8. Volunteers may not leave a dog unattended at an event for greater than 15 minutes at a time. If a dog brought to an event on behalf of NERR&R behaves inappropriately or shows aggression to people or other animals, the dog will be removed from the event by a volunteer. Sick dogs will not be permitted at an event.
9. Volunteers are not permitted to bring personal dogs to NERR&R sponsored adoption events or events that they may staff on behalf of NERR&R unless previously approved by a NERR&R board member. Exceptions to this specifically include events in which a volunteer will be competing or demonstrating on behalf of their dog/self, events that are designed for social

purposes that include personal dogs, and events that are designed as fund raisers that may include personal dogs. Personal dogs should not be present in the adoptions/education booth for any of these exceptions.

10. Volunteers may be asked to discontinue their service to NERR&R at any time if the board deems this action appropriate. Misconduct or violation of NERR&R's policies by any volunteer or board member may be reported to the NERR&R board of directors, the Volunteer Coordinator or to the Regional Volunteer Coordinator.

### **Miscellaneous**

1. A permanent record of all incoming calls is kept by NERR&R officers. Calls are generally returned collect within 48 hours.
2. All donations are documented and an acknowledgement is sent to the donor.
3. NERR&R maintains liability insurance for accidental damage occurring during NERR&R activities. A detailed summary of an incident is required before a claim form will be provided.